

**IFTA AUDIT COMMITTEE TELECONFERENCE**  
**August 11, 2009**

**PARTICIPANTS:**

AnnMarie Chamberlain  
Dawn Lietz  
Gene Hall  
Charmin Tillman  
Fred Alleman  
Tammy Trinker

Dan Young  
Debbie Meise  
Tony Dewell  
Jeff Hood  
Bob Schwab  
Hoa Quach

Absent: Audrey Martel; Scott Bryer; Bob Turner

**Review of Minutes from July 20 Teleconference:**

Minutes from the July 09 IFTA Audit Committee teleconferences were reviewed and Dan motioned, Gene seconded we accept as submitted.

**August 6 Planning Committee Teleconference Minutes:**

Biloxi MS is no longer being considered and Orlando FL has been added as an option. Orlando may be difficult to get travel approved due to perception. Jeff recommended we find which location is the least expensive before we determine which location is most desirable.

List of Jurisdictions to call/NE Vacancy: AnnMarie sent emails to the Commissioners and Managers for the jurisdictions on her list. She also asked for volunteers for our NE vacancy. To date she received no response. Gene motioned we offer Dave Nicholson the at-large position. Tony seconded. All were in favor.

AnnMarie asked how much progress has been made on our contact lists. To date, few committee members have made any contact. Hoa suggested a "soft" deadline. AnnMarie set the September meeting as the deadline for making the initial contact. Side note: Debbie indicated she and Tammy will not be available for the September conference call, so Jessica will set up the conference.

All costs associated with the conference will not be published until after the October board meeting.

**A-300**

Tony sent a preliminary ballot proposal for 1-2010. Charmin's impression is that the ballot is very clear and concise and should do quite well. Congratulations Tony and Gene for a job well done.

**Ballots**

**5-2009**

Has been revoked by a vote of the AC.

## **6-2009**

Ballot was revised prior to the ABM. The committee voted to move it forward. AnnMarie asked if anyone wanted additional changes. Dawn indicated there has been no revision since the ABM. Committee voted to move the ballot as presented at the ABM to IFTA Inc.

### **Tax Paid Gallons Letter:**

AnnMarie received comments from Gene and made the changes. Committee is in favor of sending to North Carolina. AnnMarie will send to Debbie for review prior to mailing on behalf of the Committee.

### **Updates:**

#### **Auditor 101 Webinar**

Teleconference scheduled for 2:00 ET today. No update until after the teleconference.

#### **Committee Member**

David Nicholson will be contacted by AnnMarie to see if he is still interested in participating on the IFTA AC.

#### **Progress on Presentations:**

Dan – Audit Tools: Spoke to Rich Wagner to get information on ECM. Hoa will provide Dan with an additional resource from Alberta who has had experience with this technology.

Charmin – Report Writing: Hoa, Dan and Charmin have not worked on this since April, but will get together in the near future to work on this again.

Bob & Jeff – Managing for Compliance: Had a phone conversation but need clarification on which way to go regarding who the presentation is geared toward. AnnMarie clarified audience is “managers”. Jeff suggested a segment on Mega Carrier’s. AnnMarie suggested it would be better served with the entire audience. Debbie indicated she had given Bobbie Keller a presentation on “PRC” findings for non-compliance. She asked if they are interested in looking at the content and incorporating it into this segment. Debbie will send to them for comment.

Gene – Distance: Is making some progress, but is having a difficult time making it more current and refreshing.

Gene – Saw it on the News, Read it on the Net: Thom and Gene have

Dawn – Auditor 301: Has not started to work on this.

Dawn & Gerald: Jurisdiction Only – Has not met to discuss topics.

AnnMarie – Auditor 101: Reviewing existing content and will be updating as needed.

## **New Business:**

### **Compliance Audit Working Group:**

Jeff reported that individuals have been assigned to various working groups. Jeff has already received some input on the desire to remove language that allows a “reexamination”. It appears Industry has a real concern with allowing this language to remain. (IRP 1040 and 1045) IFTA has a similar provision. Jeff will be participating in a conference call this week to discuss further.

### **Workshop Contacts:**

When contacting the jurisdictions, make sure to remind them we have a volunteer list for the committee.

### **Corporate Officer Information:**

Jeff reported they are meeting resistance from some regarding a request for information on individual corporate officers. Dawn reported that with the new identification requirements under the Real ID Act, Nevada is now requiring Full Legal Name, including a drivers’ license of at least one Corporate Officer.

### **Workshop Agenda:**

Managing for Compliance: Add: Promoting cooperation between audit and administrative operations.

Audit Tools: Add: Skip Tracing on delinquent accounts. Dawn to provide Dan with information we use.

### **Review A500:**

Begin sending comments on A500.

Meeting adjourned at 12:45 ET

**Next Meeting is Tuesday, September 8, 2009** at 11:30 AM (Eastern).